



ALDEL INSTITUTE OF MANAGEMENT

Post Graduate Diploma In Management (PGDM)

AICTE Approved



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(OFFICE ORDER ADMINISTRATION DEPARTMENT)

File No. AIM/ADMN/2025/09

Dt. 3rd October 2025

Sub: Constitution of Committees as per AICTE Regulations -
Internal Quality Assurance Cell

1. The following members are nominated for the Internal Quality Assurance Cell:

Sl.No	Name	Category	Email id	Contact No
1	Dr.Smrutiranjana Mohanty	Chairman	director@aimedu.org.in	9869160784
2	Dr.Srinivas Patil	Member	srnivasp.aim@sjcem.edu.in	7738102011
3	Prof.Ulhas Karkhanis	Member	ulhask@sjcem.edu.in	9324451564
4	Dr.Vishnu Fulzele	Member	vishnuf_aim@sjcem.edu.in	9637000359
5	Prof.Pradnya Palshetkar	Member-Convener	pradnyap_aim@sjcem.edu.in	9811885916

2. In the absence of the Chairperson, PGDM Dr.Srinivas Patil- Member will act as Chairperson of the Committee.
3. The quorum of the Committee shall be at least 03 members present, including Convener and Chairperson/acting Chairperson.
4. The members of the committee are mandated to meet once in every 02 months and the minutes of the meeting should be filed in the Minutes book maintained by Ms.Ritu Ferrao-Administrative Officer.
5. The following are the guidelines for the Internal Quality Assurance Cell:
- Development and application of quality benchmarks/parameters for various academic and administrative activities of the Institution.
 - Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
 - Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes.
 - Dissemination of information on various quality parameters of higher education;
 - Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
 - Documentation of the various programs/activities leading to quality improvement.
 - Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
 - Development and maintenance of institutional databases through MIS for the purpose of maintaining /enhancing institutional quality.
 - Development of Quality Culture in the institution.
 - Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines.

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The Committee shall be in force from 1st Aug 25 – 31st July 26. Any changes in the Committee during this period will be notified.


Dr. Smrutirajan Mohanty
Director

To,

- 1) All Concerned Members
- 2) Faculty & Staff - for information
- 3) Notice Boards

